



Loddon Infant and Nursery School

Admissions Policy

This document sets out our policy for admissions to Loddon Infant and Nursery School.

It was reviewed and approved by the Personnel Committee in the Summer Term, 2014.

Signed: _____ PRINT NAME _____

Date: _____

This Policy is subject to constant evaluation and is due for review Summer 2015.

Admissions - Nursery

Nursery children can be admitted at the beginning of the term after they turn three years old. At present, there is one session per day, from 9am to 12pm. Children can attend up to five sessions per week.

Maximum pupil number per Nursery session - 26.

Admissions - Main School

Our Reception children are admitted according to Norfolk County Policy. All children commence in the September following their fourth birthday.

All children are entitled to start full time straight away, although those born between March and August can attend part time for the first term. Where a younger child starts full time from September and is finding it difficult to cope with a full day, it is the school's intention to work with the child's parents to achieve the best outcome for the child.

Potential new children and their parents are most welcome to visit the school. We hold a series of events where children can come in to school to meet the staff and find out about the setting during the Summer Term prior to starting, including Transition Day. They can also visit on other occasions, prior to entry, if this will help to overcome any anxieties they might have.

Parents who wish their child to attend Loddon Infant and Nursery School should return their admission form to the Local Authority, who now deal with all school admissions.

Maximum intake for Year R - 60 pupils.

In-Year Admissions

Where families move into the area during the school year, they should follow Local Authority guidance on transferring schools. Where parents wish to move their child to a new school for other reasons, this will only normally be considered at the start of a new

term (Local Authority guidance), and again parents should follow Local Authority procedures.

Admission Criteria in the Event of Over-Subscription

In the event of over-subscription, preference will be given to children living nearer to the school according to the following criteria, in order of priority.

1. Children with a statement of special educational needs naming the school.
2. Children in public care
3. Those living in the designated area served by the school
4. Those living outside the designated area served by the school but who have an older brother or sister attending at the time of admission.
5. Those living outside the designated area who for medical reasons have been professionally recommended to attend the school.
6. Those living outside the designated area served by the school if space permits, in order of application until the limit is reached.